

Arbennie Pritchett WRF Progress Project Meeting Agenda No. 11
Place: Ft Walton Beach WTP Site Office
Time: Wednesday, March 12, 2008. 1 P.M.

Attendees – See attached sign in sheet

1. **Adoption of Previous Meeting notes:**
 - a. Any errors or omissions or comments to previous meetings minutes?
2. **Safety:**
 - a. No accidents
 - b. Any safety issues noticed by TCG or CDM constructors?
3. **Procurement:**
 - a. Major equipment: All major equipment has been placed on order with in the OPE system.
 - b. Subcontractor Primes Bid: All bid packages with the exception of painting have been reviewed and subcontractors chosen. Painting packages were sent to potential subcontractors last week by Pat Costello. Centrifuge Canopy package has been sent to Lord and Son for bid, bid will be submitted to CDM no later than Friday March 21, 2008.
 - c. Requisitions and Invoices are being processed into the OPE Direct purchase program with no problems at this time and subcontractor vendors are being paid on time. All original invoices will be sent directly to De Kelone at the field office for processing not the subcontractor.
4. **Progress and schedule:**
 - a. *Current activities*
 1. Digester: Install diaphragm and shoot baffle wall. Pre-stressing and cover coat to follow.
 2. Clarifier No.1: Pre-stressing complete. Covercoat to follow
 3. Clarifier No. 2: Forming and pouring trough. Pre-stressing complete. Covercoat to follow.
 4. Aeration Basin No. 1: Backfill 42” influent pipe. Continue to install rebar and floor.
 5. Aeration Basin No 2: Backfill 42” influent piping. Install and test 8” drain line. Continue to install rebar and floor.
 6. The Aeration Basin floor pours are scheduled for the week of 3/24/08.
 7. Administration Building: Form slab and install underslab electric rough-ins
 8. Maintenance Building: Underslab electric rough-ins.
 9. NWF Continues to construct eastern road and parking lot
 10. Coltin Electric is installing temporary power ←
 11. RTD is mobilizing and will start excavation of the UV Structure 3/24/08.
 12. Five loads of DI Pipe will be delivered tomorrow. 3/13/08.
 - b. *Critical activities:*
 1. The critical path now goes through the Headworks Structure.
 - c. *Construction progress schedule update:*
 1. CDM will keep developing and refining schedule. The schedule should be completed next week.
 2. Project is currently on schedule
5. **Requests for Interpretations / Information:**
 - d. *RFI's*
 1. New ESG RFI's ?
 - e. *Client Clarifications:*
 1. None open

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6. Non-conformances & Corrective Actions:

1. None at this time

7. DC's:

1. None open at this time
2. None holding up construction

8. RFQ's:

1. None open at this time. — *OK Septage Station* —
2. None holding up construction

9. Submittals:

1. Review submittal log. — *Dwg for 10/1/07* —

10. QA/QC:

1. No NCR's at this time.

11. Action Items:

1. County continuing to process and pay invoices from subs on time. OPE vendor system is working smoothly.
2. ~~TCG and CDM must decide on the timing and method of the first OPE Tax contract deduct. CDM proposed doing this at the end of the first quarter of 2008.~~

Financial:

1. Next payment application:
 - a. Will be submitted to TCG on March 15, 2008 *end of this work*
 - b. All cut off for payment applications will be the 15th of each month for work installed the previous month.

12. Changes and modifications:

1. No new RFQ's generated at this time

TCG
13. OCWS/ESG/HDR Comments:

1. TCG to submit a request for a modification to the septage receiving station to adjust to the elevation of the quick connection and the down stream piping which is desired to be 24" max above the pavement.
2. TCG made a request that CDM evaluate the tank grounding specification produced by CDM.

Next meeting will be March 12, 2008.